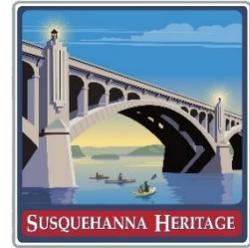


Request for Proposal

Zimmerman Center/Native Lands Accessibility Project

Susquehanna Heritage, York County Parks Department, National Park Service

September 2017



1706 Long Level Road
Wrightsville, PA 17368

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Background

The Zimmerman Center for Heritage, owned by Susquehanna Heritage, serves as a Visitor Contact Station for the Captain John Smith Chesapeake National Historic Trail. The Zimmerman Center also serves as the primary trailhead for Native Lands County Park, owned by the York County Parks Department, which includes a Susquehannock Indian village archeological site. The York County Parks Department and Susquehanna Heritage Corporation are working together to enhance the accessibility at both properties. This project will commence the design and development process for a new outdoor orientation area/classroom and outdoor restroom, and improvements to the accessible route/hiking trail that links the Zimmerman Center to the Susquehannock Indian village site within Native Lands Park. The outdoor classroom will create space from which groups would receive an introduction to the Zimmerman Center and adjoining Native Lands Park. The restroom will be available to park users outside of Zimmerman Center hours and allow the Zimmerman Center to host larger groups and events. All features will be physically and programmatically accessible to the extent permissible and feasible in keeping with ADA and ABA standards, while maintaining both the character and experience of the setting and providing access for people of all abilities.

Project Overview

Susquehanna Heritage seeks a consultant team to complete the initial phase of planning and design which shall include site reconnaissance, preliminary assessment of development alternatives, schematic design and cost estimating for the preferred alternative, and cultural and environmental consultation, compliance and permitting. The scope of facilities proposed for development include: (1) accessible trail from the Zimmerman Center into the adjoining Native Lands County Park, (2) outdoor education classroom for group programs, and (3) outdoor restroom facility.

Scope of Work

The selected consultant team shall agree to provide the necessary personnel and equipment to work with Susquehanna Heritage and York County Parks Department staff to complete the following tasks:

Task 1: Topographic Survey— Detailed depiction of contours and identification of features on the surface of the land within survey area.

Task 2: Analysis of Options to address existing trail accessibility— A detailed assessment and summary of alternative design options for the proposed project.

Task 3: Schematic Design of trail, outdoor classroom, and restroom— An initial design which defines the scope and concept of the preferred alternative, including scale and relationships between project elements.

Task 4: Develop statement of probable costs for design and review by National Park Service, York County Parks Department, and Susquehanna Heritage.

Task 5: Statement of archeological and other survey needs— Survey which provides data necessary to determine the extent of any compliance issues with Section 106 (National Historic Preservation Act) and other authorities.

Task 6: Complete Environmental Screening Form as required by the National Park Service.

Task 7: Lower Windsor Township Zoning process—Complete the steps necessary to receive local zoning and subdivision/land development approvals for the project. It is anticipated that the project will require approval of a special exception, variance, and land development plan.

Project Schedule

The project shall commence by November 2017 and shall be completed by November 2018.

Project Budget

The total budget available for this project is \$40,000. Proposals that exceed this budget range may not be considered.

Proposal Format:

- Project description based on your understanding of the information included in this RFP.
- Description of the project team, including resumes and responsibilities of key personnel involved with this project, including the person who will serve as the main contact for the project and communication regarding this proposal.
- Detailed timeline showing how your firm will staff this project to meet the project schedule.
- Proposed fees, separated by task, including hourly billing rates and costs.
- Description of services and deliverables to be provided for each task.
- Recent examples of similar work showing graphic images of planned and completed projects.

The selection of a design firm for this project will utilize a qualifications based process focused on experience with this project type and location, the quality of previous design work, the ability to meet the project schedule, and proposed fees. The selection will not be based solely on price. We encourage submittals from multi-disciplinary design teams to best address all project components.

Additional Information

Five copies of the proposal should be delivered to: 1706 Long Level Road, Wrightsville, PA 17368 by noon Friday, October 13, 2017. A postmark is not sufficient. If a courier service is used, delivery must be assured by noon on Friday, October 13, 2017. Questions should be submitted in writing to Jonathan Pinkerton (jpinkerton@susquehannaheritage.org) and Paul Nevin (pnevin@susquehannaheritage.org). You are welcome to visit the proposed site. You can also learn more about Susquehanna Heritage at www.SusquehannaHeritage.org.